



ABERTAY INTERNATIONAL TRAINING LTD

November 2017 to September 2018

For all your Accredited Trainer Courses and Health & Safety Qualification in the UK and Worldwide

The trainer was just great and a credit to you

I really enjoyed the course, many thanks!

A great course and a great trainer, my thank you again to the trainer for me

I put 10 out of 10 in the evaluation for most things, because I really enjoyed the courses



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First Aid Trainer (To teach/assess all HSE First Aid at Work Courses)

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This awarding body approved First Aid Trainer/ Assessor CPD Course at £375 + vat meets current HSE guidelines and all new changes from 1st Oct 2015. This course includes nationally recognised qualification SQA accredited Planning and Delivering Teaching Sessions to Groups as listed on the Skills for Health acceptable teaching awards to teach first aid, as well as assessing CPD. Cost includes trainer's manual and PowerPoint.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-15	18-20	22-24		5-7	16-18	21-23		2-4	13-15	24-26
Edinburgh	13-15	18-20	22-24		5-7	16-18	21-23		2-4	13-15	24-26
London	27-29		29-31		12-14	9-11	14-16	25-27		6-8	17-19
Birmingham		4-6	29-31		12-14	23-25		4-6	16-18	28-30	
Manchester		4-6	29-31		12-14	23-25		4-6	16-18	28-30	
Maidstone	27-29		29-31		5-7	9-11	14-16	25-27		6-8	17-19
Newcastle	13-15	18-20	22-24		5-7	16-18	21-23		2-4	13-15	24-26
Bristol	6-8	11-13		7-9	19-21	30-2		11-13	30-1		3-5
Cardiff	6-8	11-13		7-9	19-21	30-2		11-13	30-1		3-5
Belfast	6-8	11-13		7-9	12-14	30-2		11-13	30-1		3-5

This First Aid Trainer will allow candidates to teach the following:

- HSE First Aid at Work
- Child & Baby First Aid
- Emergency First Aid
- CPR Training
- Public First Aid
- Update Training

Emergency First Aid Trainer (To teach only the HSE 1 day Emergency First Aid)

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This awarding body approved Emergency First Aid Trainer/Assessor CPD Course at £295 + vat meets current HSE guidelines and all new changes from 1st Oct 2015. This course includes nationally recognised qualification SQA accredited Planning and Delivering Teaching Sessions to Groups as listed on the Skills for Health acceptable teaching awards to teach first aid, as well as assessing CPD (prior study req).

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-14	18-19	22-23		5-6	16-17	21-22		2-3	13-14	24-25
Edinburgh	13-14	18-19	22-23		5-6	16-17	21-22		2-3	13-14	24-25
London	27-28		29-30		12-13	9-10	14-15	25-26		6-7	17-18
Birmingham		4-5	29-30		12-13	23-24		4-5	16-17	28-29	
Manchester		4-5	29-30		12-13	23-24		4-5	16-17	28-29	
Maidstone	27-28		29-30		5-6	9-10	14-15	25-26		6-7	17-18
Newcastle	13-14	18-19	22-23		5-6	16-17	21-22		2-3	13-14	24-25
Bristol	6-7	11-12		7-8	19-20	30-1		11-12	30-31		3-4
Cardiff	6-7	11-12		7-8	19-20	30-1		11-12	30-31		3-4
Belfast	6-7	11-12		7-8	12-13	30-1		11-12	30-31		3-4

Cost includes trainer's manual and PowerPoint. This Emergency First Aid Trainer will allow candidates to teach the Emergency First Aid Course.

This Awarding Body approved AED Trainer (Level 3) 1 day Course

This is also an optional for the 3rd day afternoon on the First Aid Trainer Course above.

This SafeCert Nationally Approved (Level 3) Trainers Qualification Course at £150 + vat per candidate is specifically designed to give First Aid Instructor, Lifeguard Trainer or Health & Safety Officer in your company the qualification to teach/ assess candidates for the AED Courses. All candidates can book a place by sending off the booking form as attached. Includes trainer resources of lesson plans, PowerPoints and Handouts.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	15	20	24		7	18	23		4	15	26
Edinburgh	15	20	24		7	18	23		4	15	26
London	29		31		14	11	16	27		8	19
Birmingham		6	31		14	25		6	18	30	
Manchester		6	31		14	25		6	18	30	
Maidstone	29		31		7	11	16	27		8	19
Newcastle	15	20	24		7	18	23		4	15	26
Bristol	8	13		9	21	2	13		1	5	
Cardiff	8	13		9	21	2	13		1	5	
Belfast	8	13		9	14		2	13		1	5

Course will include the following:

- Incident Management
- Cardiac Arrest
- AED Familiarisation
- Non/ Shockable Rhythms
- AED Practical Scenarios
- Basic Life Support
- Protocol - Using an AED
- Teaching & Assessing AED/CPR

This Awarding Body approved Manual Handling Trainer (Level 3) 2 days Course

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This Nationally Accredited (Level 3) Trainers Qualification Course at £375 + vat per candidate will qualify Trainers to teach Accredited Manual Handling Courses either over the 4 hours or full day course. (We also provide the IOSH approved Patient Handling Trainers Course as seen on below).		Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	6-7	11-12	29-30			12-13	30-1		25-26		7-8	17-18
Edinburgh	6-7	11-12	29-30			12-13	30-1		25-26		7-8	17-18
London		4-5	22-23			5-6	16-17	29-30		9-10	20-21	
Birmingham	27-28		22-23	26-27			9-10	21-22		2-3	13-14	24-25
Manchester	27-28		22-23	26-27			9-10	21-22		2-3	13-14	24-25
Maidstone		4-5	22-23			5-6	16-17	29-30		9-10	20-21	
Newcastle	6-7	11-12	29-30			12-13	30-1		25-26		7-8	17-18
Bristol	13-14	18-19		5-6	26-27			8-9	18-19		7-8	17-18
Cardiff	13-14	18-19		5-6	26-27			8-9	18-19		7-8	17-18
Belfast	13-14	18-19		5-6	26-27			8-9	18-19		7-8	17-18

The Manual Handling Trainers Course will cover the following topics:

- Legal Issues – Cost of manual handling injuries
- Health & Fitness – Health and working safety factors
- Basic rules for lifting with demonstrations
- Risk Assessment – Principles, Recognition and Reducing the Risks

- Teaching Manual Handling
- Spinal anatomy – Functions, prevention & causes of pain
- Principles of movement – Design and Ergonomics
- Demonstrations of Safe Lifting
- Recording & Reporting – Accurate Training Records
- Assessing Manual Handling Skills

IOSH approved Patient (Client) Handling Trainer 3 day Course

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This IOSH Nationally Accredited Trainers Course at £375 + vat per candidate will qualify trainers to teach Accredited Patient (Client) Handling Courses either over updates or full day course. (We also provide the approved Manual Handling Trainers Courses seen as above.) The Patient (Client) Handling Trainers Course will cover the following topics:		Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	6-8	11-13	29-31			12-14	30-2		25-27		7-9	17-19
Edinburgh	6-8	11-13	29-31			12-14	30-2		25-27		7-9	17-19
London		4-6	22-24			5-7	16-18	29-31		9-11	20-22	
Birmingham	27-29		22-24	26-28			9-11	21-23		2-4	13-15	24-26
Manchester	27-29		22-24	26-28			9-11	21-23		2-4	13-15	24-26
Maidstone		4-6	22-24			5-7	16-18	29-31		9-11	20-22	
Newcastle	6-8	11-13	29-31			12-14	30-2		25-27		7-9	17-19
Bristol	13-15	18-20		5-7	26-28			8-10	18-20		7-9	17-19
Cardiff	13-15	18-20		5-7	26-28			8-10	18-20		7-9	17-19
Belfast	13-15	18-20		5-7	26-28			8-10	18-20		7-9	17-19

The Manual Handling Trainers Course will cover the following topics:

- Legal Issues – Cost of manual handling injuries
- Health & Fitness – Health and working safety factors
- Basic rules for lifting with demonstrations
- Spinal anatomy – Functions, prevention & causes of pain
- Principles of movement – Design and Ergonomics

- Demonstrations of Safe Lifting
- Safe Patient transfers with demonstrations
- Assessing Patient Handling Skills

This Awarding Body approved Evacuation Chair Trainer (Level 3) 1 day Course

This is also a good trainers course for persons who are Manual Handling Trainers.

The Evacuation Chair Trainer (Level 3) Course is over 1 day costs only £195. We specialise in Train the Trainer Courses not only for this Evacuation Chair Trainer (Level 3) Course but also in IOSH Patient Handling, First Aid, AED, Health & Safety, and PTTLS. This SafeCert approved Evacuation Chair Trainer Course is for all persons who wish to teach and assess the use of the Evacuation Chair in the workplace.		Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	9	14			1	15		3	28		10	20
London		7	25			8	19		1	12	23	
Manchester	30		25	29			12	24		5	16	27
Cardiff	16			8	29			11	21		10	20
Belfast	16	21		8	29			11	21		10	20

The Evacuation Chair Instructors course includes the following:

- Health & Safety at Work
- Evacuation Chair Training
- Getting a Person into the evac chair
- Introduction to Emergency Evacuation Plans
- Carrying the Evac Chair

- Lifting the Evac Chair
- Evacuation Chair Limitations
- Aftercare When out of the Building
- Assessing Evacuation Chair Use
- Teaching the use Evacuation Chair

This Awarding Body approved Infection Control Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This 2 day course at £295 + vat per person is aimed at giving care sector trainers the necessary skills and confidence to deliver accredited Infection Control courses. The instructors' course is a Level 3 qualification that is accredited by SafeCert.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		18-19	22-23		5-6	16-17	21-22		2-3	13-14	24-25
London	20-21	18-19	22-23		5-6	16-17	21-22		2-3	13-14	17-18
Birmingham	20-21		29-30		12-13	9-10	14-15	25-26		6-7	
Manchester	20-21	4-5	29-30		12-13	23-24		4-5	16-17	28-29	
Cardiff	20-21	11-12		7-8	19-20	30-1		11-12	30-31		3-4
Belfast	20-21	11-12		7-8	12-13	30-1		11-12	30-31		3-4

The syllabus includes:

- What is infection and cross infection
- The groups of people most at risk of infection
- How infection can be transmitted and how to reduce the spread of infection
- Reporting and audit trail

- Wash hands effectively and what is meant by 'universal precautions'
- Preparing and delivering a training session
- The difference between bacterial and viral infections
- Reflecting and feedback on training practice

This Awarding Body approved Administration of Medication Trainer (Level 3)

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This 2 or 3 day course at £295 + vat per person is aimed at giving care sector trainers the necessary skills and confidence to deliver accredited Administration of Medication courses. The instructors' course is a Level 3 qualification that is accredited by SafeCert.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		19-20	23-24		6-7	17-18	22-23		3-4	14-15	25-26
London	21-22	19-20	23-24		6-7	17-18	22-23		3-4	14-15	18-19
Birmingham	21-22		30-31		13-14	10-11	15-16	26-27		7-8	
Manchester	21-22	5-6	30-31		13-14	24-25		5-6	17-18	29-30	
Cardiff	21-22	12-13		8-9	20-21		1-2	12-13	31-1		4-5
Belfast	21-22	12-13		8-9	13-14		1-2	12-13	31-1		4-5

The syllabus includes:

- What is "licensed medication"
- Legislation relating to medication and the application of it
- The routes of administration and the theory of how to safely administer medication via the most frequently used routes
- The importance and legal requirements of documentation in relation to medication

- Understand what is meant by 'consent' and how medication can be abused
- Signs and symptoms of an allergic reaction and the actions to take
- Preparing and delivering a training session
- Reflecting feedback on training practice

This Awarding Body approved Dementia Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

The Dementia Awareness Trainers Course is over 2 days costs only £295 + vat which will include all trainer resources so that you start teaching without delay to include PowerPoint, Lesson Plans, Handouts and Assessment Forms etc.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		4-5		5-6		9-10		4-5		28-29	
London	20-21		22-23		23-24		8-9		16-17		3-4
Manchester	20-21		15-16		19-20		1-2		30-31		10-11
Birmingham	20-21		15-16		19-20		1-2		30-31		10-11
Cardiff	20-21		22-23		12-13		21-22		9-10	28-29	
Belfast	20-21		22-23		12-13		21-22		9-10	28-29	

The Dementia Awareness Instructors course will include the following:

- The Care Approach
 - Human Rights
 - Empathy and validation
 - Responding to different realities
 - Preventing and responding to aggression
- Dementia Awareness Courses

- Understanding Dementia
- Working with carers and relatives
- Working with challenging behaviour
- Client/People Handling Trainers Practice
- Assessment
- SafeCert approved Dementia Awareness (Level 2) through Abertay

This Awarding Body approved SOVA Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This course at £295 + vat per person is a 2 day course aimed at trainers who wish to teach accredited Protecting of Venerable Adults. Staff completing this course will be in a better position to implement their company adult protection policy and the procedures they should follow.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	15-16	5-6		6-7		10-11		5-6		29-30	
London	29-30		23-24		27-28		9-10		17-18		4-5
Birmingham			16-17		20-21		2-3		31-1		11-12
Manchester			16-17		20-21		2-3		31-1		11-12
Cardiff	8-9		23-24		13-14		22-23		10-11	29-30	
Belfast	8-9		23-24		13-14		22-23		10-11	29-30	

On completion of the course, trainers will understand:

- Different types of abuse
- Definition of a vulnerable adults
- Sign and symptoms relating to abuse
- How to deal with abuse

- Legislation relating to abuse
- Reporting abuse
- Preparing and delivering a training session
- Reflecting feedback on training practice

This Awarding Body approved Food Hygiene Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This course is a 2 day course at £295 + vat per person aimed at trainers teaching raising awareness of the importance of Food Safety. This trainers course is for all trainers to be able to teach Accredited Food Safety Courses.. This is the ideal package for senior staff in hospitals, residential care / nursing homes and those providing care in the community who may be called upon to deliver Accredited Food Hygiene training.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		4-5		5-6		9-10		4-5		28-29	
London	20-21		22-23		23-24		8-9		16-17		3-4
Manchester	20-21		15-16		19-20		1-2		30-31		10-11
Birmingham	20-21		15-16		19-20		1-2		30-31		10-11
Cardiff	20-21		22-23		12-13		21-22		9-10	28-29	
Belfast	20-21		22-23		12-13		21-22		9-10	28-29	

- Personal protection and Hygiene
- Food purchase
- Food poisoning bacteria
- Transportation of food
- Safe storage of food

- Kitchen cleaning
- Cooking safely
- Preparing and delivering a training session
- Reflecting feedback on training practice

This Awarding Body approved Child Protection Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This SafeCert approved Child Protection Trainer (Level 3) Award is for all persons who are required to teach Child protection courses. The Child Protection Trainers Course is over 2 days and costs £295 + vat.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-15	4-5		5-6		9-10		4-5		28-29	
London	27-29		22-23		26-27		8-9		16-17		3-4
Manchester			15-16		19-20		1-2		30-31		10-11
Cardiff	6-8		15-16		19-20		1-2		30-31		10-11
Belfast	6-8		22-23		12-13		21-22		9-10	28-29	

The trainers course will include the following subjects:

- Understanding definitions of Child Abuse
- Recognising Signs of Abuse
- Legal Aspects
- Dealing with Suspicion of Abuse

- Understanding Discrimination
- Systems of Reporting Abuse
- Training Records
- Teaching Theory & Assessment
- Practical Teaching Session

This Awarding Body approved Health & Safety Trainer (Level 3) 3 day course

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		4-6		5-7		9-11		4-6		28-30	
London	20-22		22-24		23-25		8-10		16-18		3-5
Birmingham	20-22		15-17		19-21		1-3		30-1		10-12
Manchester	20-22		15-17		19-21		1-3		30-1		10-12
Cardiff	20-22		22-24		12-14		21-23		9-11	28-30	
Belfast	20-22		22-24		12-14		21-23		9-11	28-30	

This 3 day SafeCert Nationally Approved (Level 3) Trainers Course at £375 + vat per candidate will give Trainers/Assessors the skills to teach Accredited Health and Safety Awards. which is ideal for staff inductions or refresher as follows:

- Health & Safety Awareness (1 day)
- Office Safety (1 day)
- Personal Protective Equipment (1/2 day)
- Fire Safety Awareness (1/2 day)
- Risk Assessment (1 day)
- Manual Handling (Objects 3 hrs)
- COSHH 2002 Regs
- Safety Induction Training

• This trainers course will also provide all the PowerPoints, Workbook and Lesson Plans for your new trainer at no extra cost, so your will be able to teach accredited Health and Safety Awards.

IFE approved Fire Safety Trainer 2 day Course

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow		4-5		5-6		9-10		4-5		28-29	
London	20-21		22-23		26-27		8-9		16-17		3-4
Birmingham	20-21		15-16		19-20		1-2		30-31		10-11
Manchester	20-21		15-16		19-20		1-2		30-31		10-11
Cardiff	20-21		22-23		12-13		21-22		9-10	28-29	
Belfast	20-21		22-23		12-13		21-22		9-10	28-29	
		4-5		5-6		9-10		4-5		28-29	

This 2 day Nationally IFE (Institute of Fire Engineers) Fire Safety Trainers 2 day Course, is £295 + vat per person. This qualification will give the skills to teach the IFE Fire Safety and IFE Fire Warden Courses.

- Introduction to Fire Safety
- Fire Legislation
- Fire Extinguishers ID and uses
- Training in Practice
- Assessments
- Fire Routines, Evacuations and Means of

- Escape
- Human Behaviour in the event of a Fire
- Fire Safety Training Practice
- Fire Safety and Fire Warden Courses

This Awarding Body approved Fire Safety Assessors 1 day Course

This is also optional 3rd day for the IFE Fire Safety Trainers Course above.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	1	6		7		11		6		30	
London	22		24		25		10		18		5
Birmingham	22		17		21		3			1	
Manchester	22		17		21		3			1	
Cardiff	22		24		14		23		11	30	
Belfast	22		24		14		23		11	30	

Cost £175 + vat per candidate (Also optional 3rd day to Fire Safety Trainers Course) The Assessors Course will give the skills to complete Fire Risk Assessments. Course includes following:

- Reasons for Fire Risk Assessments
- Determining Responsible Persons
- The Fire Risk Assessment Process
- Main Causes of Fire in Occupations
- Recording Fire Risk Assessment

- The Fire Triangle and Fire Prevention
- Recognising Fire Hazards
- Identifying Locations/ People at Risk
- Evaluating the Adequacy of Existing Arrangements

This Awarding Body approved DSE (Level 3)

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This SafeCert approved 1 day Assessors course at £165 + vat per candidate or 2 day trainer/assessor course at £275 + vat per candidate will give DSE Assessors the skills to do DSE Workstation Assessments. (Also option to complete extra day for the DSE Trainers course on page 6) The DSE/VDU Assessors Course includes the following:

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	1	7		8		12		7		31	
London	22		25		26		11		19		6
Manchester	22		18		22		4			2	13

- Reasons for DSE Assessments
- Ill-Health Relating to DSE Use
- Recording the Findings in DSE Risk Assessments
- Recommendations from Findings
- DSE Legislation
- Principles of Ergonomic Design
- Minimum Requirements for DSE Workstations
- Reviewing & Revising Assessments

COSHH Trainer / Assessor Course (1 Day - Level 3)

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This NFCE approved 1 day Assessors course at £165 per candidate or 2 day trainer/assessor course at £275 per candidate will give Assessors and Trainers the skills to complete COSHH assessments in a wide variety of industries and to gain a nationally accredited Level 2 Certificate in COSHH Assessment.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	2	6		7		11		6		30	
London	23		24		25		10		18		5
Manchester	23		17		21		3			1	

The course will include:

- Reasons for COSHH Assessments
- COSHH Assessments
- Competences of COSHH Assessor
- Recording COSHH Information
- Factors Effecting the Assessment of Risk
- Data Gathering: EH40, CHIPS, Labels
- Hazardous Substances and Health Surveillance
- COSHH Regulations
- Reviewing & Revising COSHH Risk Assessments

This Awarding Body approved Introduction to Teaching Skills (Level 3)

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This SafeCert approved Introduction to teaching skills is over 1 day and cost £195 + vat and is a good all round introduction to teaching for new trainers, or to refresh existing trainers in the basics of teaching skills.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13	11	29		12	30		25		7	17
Edinburgh	13	11	29		12	30		25		7	17
London	27	4	22		5	16	29		9	20	
Manchester			22	26		9	21		2	13	24
Birmingham			22	26		9	21		2	13	24
Maidstone	27	4	22		5	16	29		9	20	
Newcastle	13	11	29		12	30		25		7	17
Bristol	6	18		5	26		8	18		7	17
Cardiff	6	18		5	26		8	18		7	17
Belfast	6	18		5	26		8	18		7	17

This course will cover the following:

- Health and Safety Issues
- Using Ice Breakers
- Introduction to Teaching
- Teaching Aids
- Learning Styles
- Teaching Theory
- Giving Feedback and Praise
- Training Records
- Assessment
- Practical 5 minute Teaching Session (Your Choice)

Education & Training Award (FULL 4 day Intensive with Pre-course Access)

This is fast becoming the minimum standard for teaching accredited courses from all awarding bodies.

This 4 day SafeCert Nationally Accredited Trainers Course at £450 + vat per candidate will give Trainers a nationally recognised teachers qualification called Education & Training Award accredited (SafeCert).	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-16	11-14	29-1		12-15	30-3		25-28		7-10	17-20
Edinburgh	13-16	11-14	29-1		12-15	30-3		25-28		7-10	17-20
London	27-30	4-7	22-25		5-8	16-19	29-1		9-12	20-23	
Manchester			22-25	26-29		9-12	21-24		2-5	13-16	24-27
Birmingham			22-25	26-29		9-12	21-24		2-5	13-16	24-27
Maidstone	27-30	4-7	22-25		5-8	16-19			9-12	20-23	
Newcastle	13-16	11-14	29-1		12-15	30-3		25-28		7-10	17-20
Bristol	6-9	18-21		5-8	26-29		8-11	18-21		7-10	17-20
Cardiff	6-9	18-21		5-8	26-29		8-11	18-21		7-10	17-20
Belfast	6-9	18-21		5-8	26-29		8-11	18-21		7-10	17-20

Also available as E-Learning/Open Learning CALL NOW for Details

This Education and Training Award RQF Level 3 (formally PTLLS) course will cover the following:

- Understanding Roles, Responsibilities and Relationships in Education and Training
- Facilitate Learning and Development for Individuals
- Facilitate Learning and Development for Groups

- You would then either complete 1 or 2 below as follows:
- (1) Understanding Assessment in Education and Training
- (2) Understanding the Principles and Practices of Assessment (TAQA 1st Unit)

Fast Track - Education & Training Award RQF Level 3 (formally PTLLS)

Education & Training Award RQF Level 3 (FAST Track) over 1 day and costs £250 + vat. To attend this course you must have already completed one of our level 3 trainer courses or have the CIEH Professional Trainers Cert or equivalent. If you don't have any teaching certifications then you would attend the 4 day course above.	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	16	14		1	15		3	28		10	20
Edinburgh	16	14		1	15		3	28		10	20
London	30	7	25		8	19		1	12	23	
Manchester			25	29		12	24		5	16	27
Birmingham			25	29		12	24		5	16	27
Maidstone	30	7	25		8	19		1	12	23	
Newcastle	16	14		1	15		3	28		10	20
Bristol	9	21		8	29		11	21		10	20
Cardiff	9	21		8	29		11	21		10	20
Belfast	9	21		8	29		11	21		10	20

Also available as E-Learning/Open Learning CALL NOW for Details

Education and Training Certificate RQF Level 4 (formally CTLLS)

This is the next step from the Education and Training Award or previously called PTLLS Award, plus providing progression to the new Education and Training Diploma Level 5 (previously DTLLS). The Education and Training Certificate requires a minimum of 36 credits and contains 5 mandatory units as follows:

- Understanding Roles, Responsibilities and Relationships in Education and Training
- Delivering Education and Training
- Assessing Learners in Education and Training
- Planning to Meet the Needs of Learners in Education and Training
- Using Resources for Education and Training
- PLUS other optional units

Candidates for this course who have already completed PTLLS or the new Education and Training Award the cost would be £850 + vat. Candidates will also require to do 30 hours of teaching practice, with a minimum of three hours observed by the tutor. **This course can be completed by Open Learning or as an In-House course for your group.**

Also available as E-Learning/Open Learning CALL NOW for Details

PDL SG – Planning and Delivering Learning Sessions to Groups

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This 3 day SafeCert Awards SCQF Level 6 approved general teaching and assessing skills course at only £295 + vat, is ideal for anyone who needs to provide training, or wants to refine their training techniques and involves a lot of hands-on activity. Delegates will also gain greater enthusiasm, confidence and ideas for creativity and further development.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-15	11-13	29-31		12-14	30-2		25-27		7-9	17-19
Edinburgh	13-15	11-13	29-31		12-14	30-2		25-27		7-9	17-19
London	27-29	4-6	22-24		5-7	16-18	29-31		9-11	20-22	
Manchester			22-24	26-28		9-11	21-23		2-4	13-15	24-26
Birmingham			22-24	26-28		9-11	21-23		2-4	13-15	24-26
Maidstone	27-29	4-6	22-24		5-7	16-18	29-31		9-11	20-22	
Newcastle	13-15	11-13	29-31		12-14	30-2		25-27		7-9	17-19
Bristol	6-8	18-20		5-7	26-28		8-10	18-20		7-9	17-19
Cardiff	6-8	18-20		5-7	26-28		8-10	18-20		7-9	17-19
Belfast	6-8	18-20		5-7	26-28		8-10	18-20		7-9	17-19

Topics include the following:

- Delivers role in ensuring learners needs are met
- Preparing lesson objectives, session plans and learning support materials to meet learner requirements
- Delivering planned interactive sessions and assess the progress and achievement of learners
- Evaluating the effectiveness of the learning sessions delivered and your own practice

As well as being a good general trainers course for all employees at work involved in training, the trainers course will also be accepted by the SafeCert Awards, as a teaching qualification for those who wish to teach Food Safety, Fire Safety, First Aid Awards, Health & Safety etc along with evidence of a relevant subject qualification which we also provide.

This Awarding Body approved Abrasive Wheels Trainer (Level 3) Award

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This course at £295 + vat per person is a 2 day course aimed at trainers who wish to teach accredited Abrasive Wheels Awards. This trainers course is those who wish to get accredited to teach accredited abrasive wheels courses

This course is completed for a group in-house at your company be this in the UK or Abroad. Just call for details if you have a group and wish to complete this accredited course.

- Types of Wheels
- Wheel markings and Wheel manufacture
- British Standard Marking System
- Storage, Handling and Transportation
- Methods of Testing
- Blotters, Flanges, Locknuts, Mounting and Balancing
- Wheel dressing and Adjustment of the rest
- Requirements of the Regulations
- Use of abrasive wheels including hazards and precautions
- Practical assessments
- Preparing and delivering a training session
- Reflecting feedback on training practice

Conflict Management Trainers Course (2 day)

If you have PTTLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This SafeCert approved Conflict Management Trainers Course is over 2 days and costs £375 + vat and is a good all round introduction to teaching conflict management for new trainers, or to refresh existing trainers. This is a general purpose conflict management trainers course for all industry's, but we can supply the Edexcel Conflict Management Trainers Course if you need it for the SIA and the Security Industry.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	13-15	4-5		5-6		9-10		4-5		28-29	
London	27-29		22-23		26-27		8-9		16-17		3-4
Manchester			15-16		19-20		1-2		30-31		10-11
Birmingham			15-16		19-20		1-2		30-31		10-11
Cardiff	6-8		22-23		12-13		21-22		9-10	28-29	

This SafeCert approved Trainers course will cover the following:

- Introduction to Conflict Management
- The Law
- Assessing and Reducing Risks
- Avoiding Conflict
- Understanding Emotions
- Using Scenario's
- Teaching and Assessment Theory
- Giving Feedback and Praise
- Training Records
- Practical Teaching Session

Tel: 0845 3700 305 Fax: 0845 3700 306
 www: <http://www.trainthetrainer.co.uk>
 E: info@trainthetrainer.co.uk



This Awarding Body approved Confined Space Trainer (Level 3) - 3 days

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This 2 day nationally approved course at £395 + vat per person is supervisor training designed for all personnel responsible for the design of safe working practices, overall responsibility and supervision of personnel entering confined spaces.

Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
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Now only provided as a group booking. So if you have a group then call us as we can provide this course in the UK or abroad

Course to include the following:

- Definition and types of confined spaces
- Safe working procedures
- Confined space hazards
- Atmosphere Monitoring

- Breathing Apparatus Awareness
- Access and ancillary
- Risk Assessment
- Permit to Work

This Awarding Body approved Stress Management Trainer (Level 3)

If you have PTLLS, Education & Training Award or any of our level 3 trainer courses, you are except from day 1 and get 20% off

This course is a 2 day course aimed at trainers teaching raising awareness of the stress management in the workplace.

This trainers course is for all trainers to be able to stress management courses and assessment.

This course is completed for a group in-house at your company be this in the UK or Abroad. Just call for details if you have a group and wish to complete this accredited course.

Course to include the following:

- The impact of stress in the workplace
- Persons at risk:
- Identifying stressors in the workplace
- The ABCs of Quantifying Stress
- Persons at risk:

- Recording assessments:
- Management of stressors
- Monitoring stress
- Preparing and delivering a training session
- Reflecting feedback on training practice

This Awarding Body approved Equality and Diversity Trainers (Level 3)

This 2 day SafeCert approved Equality and Diversity Trainers (Level 3) Course at £295 + vat includes the resources such as lesson plan, handouts and PowerPoint so you can have the resources to teach you own courses as quickly as possible after attending the course. Although the course is run over 2 day the first day is a teaching unit, so if you have a teaching certificate like PTLLS Level 3 or above you will be exempt from the first day so that you would only have to attend the 2nd day.

This course is completed for a group in-house at your company be this in the UK or Abroad. Just call for details if you have a group and wish to complete this accredited course.

The course will include the following topics:

- planning (including session planning)
- delivery (practical tips for delivery to a diverse range of audiences)
- evaluation (self, peer group and course evaluation)
- setting ground rules
- use of icebreakers
- the respectful learning environment
- training resources

- engagement
- practical approaches, embedding and leadership
- assessment
- What is Equality and Diversity?
- What is the differences between Equality and Diversity
- Teaching Equality & Diversity
- Using Role Play and Games in Teaching Equality and Diversity

We can also provide In-House courses anywhere in the UK and abroad, just ask for details.

NEW Assessor / TAQA Assessor Awards (Replaces A1 Assessors Award)

Unit 1 is completed on in the morning session, Unit 2 and or Unit 3 is completed in the afternoon session

These are the NEW TAQA Assessor Awards and now replace the old A1 Assessor Course (plus the older D32 / D33 Assessor Awards) The training is conducted by attending a 1 day induction to the awards where the tutor will go

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	9	21	25		8	19	24		5	16	27
Edinburgh	9	21	25		8	19	24		5	16	27
London				1	15	12	17	28		9	20
Birmingham	30	7		1	15	26		7	19	31	
Manchester	30	7		1	15	26		7	19	31	
Maidstone	30			1	8	12	17	28		9	20
Newcastle	9	21	25		8	19	24		5	16	27
Bristol		14		10	22		3	14		2	6
Cardiff	16	14		10	22		3	14		2	6
Belfast	16	14		10	15		3	14		2	6

We can also supply In-house courses for your group on your dates.

Also available as E-Learning/Open Learning
CALL NOW for Details

over all the skills required to become an assessor, types and methods of evidence, recording and reporting, portfolio building etc. Once you complete the 1 day course you then go and collect the evidence required for your portfolio and hand in for final assessment.

The A1 Assessors Course is Now replaced and updated by these new awards	Cost	Which award is the best one for me?			
		Unit 1 - Understanding the Principles and Practices of Assessment	Unit 2 - Assess Occupational Competence in the Work Environment	Unit 3 - Assess Vocational Skills, Knowledge and Understanding	
1. Award in Understanding the Principles & Practices of Assessment	£225 + vat	✓			This one if you're a manager or supervisor and don't do any practical assessing
2. Award in Assessing Competence in the Work Environment	£595 + vat	✓	✓		This one if you need to assess NVQ's or Competence based standards (like old A1)
3. Award in Assessing Vocationally Related Achievement	£595 + vat	✓		✓	This one if you will only assess classroom based learning such as tests or assignments
4. Certificate in Assessing Vocational Achievement	£795 + vat	✓	✓	✓	This one if you wish to assess in all areas

NEW Internal Verifier / Verifying Awards (Replaces V1 NVQ Internal Verifier)

(We also offer Open Learning for all 3 awards below)

Unit 4 is completed in the morning session and Unit 2 and or Unit 8 in the afternoon session

These are the NEW IQA Internal Verifier Awards and now replace the old V1 Assessor Course (plus the older D34 Assessor Awards) The training is conducted by attending a 1 day induction to the awards where the tutor will go over all the skills required to become an internal verifier, types and methods of sampling, standardisation, recording and reporting etc. Once you complete the 1 day course you then go and collect the evidence required for your portfolio and hand in for final assessment.

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018
Glasgow	10	22	26		9	20	25		6	17	28
Edinburgh	10	22	26		9	20	25		6	17	28
London				2	16	13	18	29		10	21
Birmingham	31	8		2	16	27		8	20		
Manchester	31	8		2	16	27		8	20		
Maidstone	31			2	9	13	18	29		10	21
Newcastle	10	22	26		9	20	25		6	17	28
Bristol		15		11	23		4	15		3	7
Cardiff	17	15		11	23		4	15		3	7
Belfast	17	15		11	16		4	15		3	7

Understanding Principles and Practices of Internally Assuring the Quality of Assessment
£225 + vat

Also available as E-Learning/Open Learning
CALL NOW for Details

The V1 Internal Verifier Course is Now replaced and updated by these new awards	Cost	Which award is the best one for me?			
		Unit 4 - Understanding the Principles and Practices of Internally Assuring the Quality of Assessment	Unit 2 - Internally Assure the Quality of Assessment	Unit 8 - Plan, Monitor and Report on the Quality of Internally Assured Learning	
5. Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice	£250 + vat	✓			This one if you're a manager or supervisor and don't do any practical verification
6. Award in Internal Quality Assurance of Assessment Processes and Practice	£595 + vat	✓	✓		This one if you need to internally verify NVQ or non NVQ's courses. (like old V1 award)
7. Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice	£795 + vat	✓	✓	✓	This one if you not only need to internally verify, but also need to lead the team of internal verifiers

Other Courses

OTHER Health & Safety Training Courses Available UK and Worldwide

Other courses we provide are as follows:

- Accredited IOSH Working Safety and IOSH Managing Safety Awards
- Approved IFE Fire Warden and IFE Fire Safety Awards
- E-Learning CPD Courses in First Aid, Health and Safety, Fire Safety, HealthCare, Infection Control, DSE, COSHH, Manual Handling, Patient Handling etc
- Video Learning CPD Courses in First Aid, Health and Safety, Fire Safety, HealthCare, Infection Control, DSE, COSHH, Manual Handling, Patient Handling etc
- Open Learning CPD Courses in First Aid, Health and Safety, Fire Safety, HealthCare, Infection Control, DSE, COSHH, Manual Handling, Patient Handling etc
- Education and Training Award Top UP by E-Learning
- Project Management Accredited Prince2 Foundation Courses and Prince2 Practitioner Courses.

We have a variety of courses available which we can tailor to meet your needs

Who are our Customers?

We are known accross the UK and Worldwide for Price, Quality and Service as the Train the Trainer and Health & Safety Specialists. We regularly run many courses in various Countries and our recent customer list is testament to our success which include the following:



Trainers Pack – As well as our range of train the trainer courses we also have available the following range of trainer PowerPoint presentations at only £100 each:



Safety

Handling

First Aid

AED

DSE/VDU

Health
& Safety

Remember: We can run all our trainer courses in-house anywhere in the UK or Worldwide, with group discounts available. We also develop and present bespoke trainer packages.

Contact as follows:

Email: paul@trainthetrainer.co.uk

UK Contact : Telephone: 0845 3700 305 Fax:0845 3700 306

Worldwide Contact: Telephone: 0044845 3700 305 Fax: 0044845 3700 306

BOOKING FORM

Please select the drop down for course and type in your details then print and send
Also CALL US NOW on 0845 3700 305
to hold a course at Your Venue for Your Group ANYWHERE in the UK or WORLDWIDE

1 - Select Courses

Course Number	Course	Venue	Date of course	Cost	Number of Candidates	Total Cost
1						
2						
3						

2 - Select Candidates

Candidate Name	Course Number	Candidate Name	Course Number
1	8		
2	9		
3	10		
4	11		
5	12		
6	13		
7	14		

3 - Correspondence Details

Name
Organization
Address

Town
County
Post Code
Email

Fax
Mobile

Name (BLOCK CAPITALS)

Signed

Date

Please add vat onto the price of the course. I agree to the Terms and Conditions from the website link [CLICK HERE](http://www.abertaytraining.co.uk/terms-and-conditions.html) or visit at www.abertaytraining.co.uk/terms-and-conditions.html

Please click on the box to confirm you agree to Terms & Conditions of Booking or tick the box to agree to conditions as we cant accept any booking without this.

FAX booking form to 0845 3700 306 then POST to

Course Bookings, Abertay International Training Ltd - 38 Main Street, Gortin BT79 8PH