

ACUMEN  
For your  
Office Filing



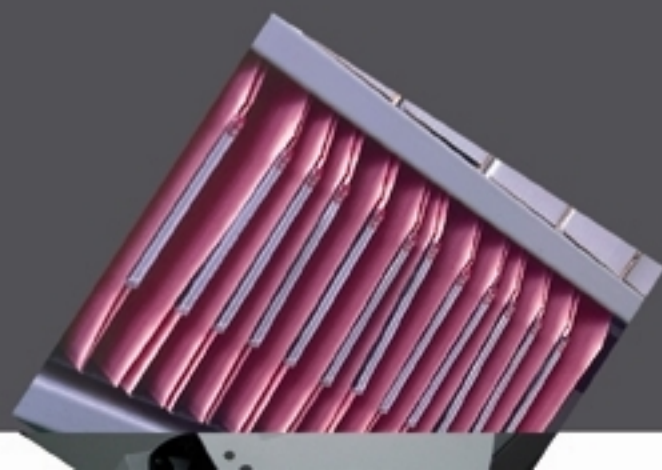
Automatic Filing  
Carousel



GIROCLASS  
Automatic Filing  
Carousel



The  
**GIROCLASS**  
Automatic Filing  
Carousel



Electroclass



# ACUMEN for your Office Filing



## Tailored to your working procedures and environment

Flexible Fittings to suit your documents and methods : hanging or standing files, record cards, binders...

Ready for implementation of modern filing technique (colour coding, final digit, or software driven...).

Time and motion savings thanks to centralised document center.

When paired with our software offerings, even more enhanced effectiveness : automatic addressing, location management, borrower traceability etc.

Data center Security by lock-up facility. Options for selective access by level and for fireproofing.

Applying Business ACUMEN to the fields of:

- Document Filing,
- Storage for the Workshop and the Warehouse,
- Automatic Distribution

to obtain:

Productivity, Reliability, Traceability and An Easy, Intuitive Workplace

## Who benefits from GIROCLASS ?

### Every Departments such as:

- Human Resources
- Accounts
- Sales & Marketing
- Legal departments
- Health and Safety, Medical Records
- Maintenance and Service Departments
- Quality Management & Standards
- Environment management
- Purchasing

### In Every:

- Banks
- Insurance Companies
- Consulting Firms
- Executive Search & Recruitment
- Industrial Companies
- Administration & Public Services
- Hospitals & Clinics
- Solicitors, & all Professionals

## Electroclass

### GIROCLASS, a solution made to adjust to :

- Capacity requirements
- Peculiarities of your premises
- Procedures of work process
- Workplace comfort and ergonomy
- Office landscapes

...helping you run your office, and manage your documents.



### Making the most of your office space with GIROCLASS

Use space efficiently by exploiting all the available height overhead. Up to 60 linear meters of filing collected into a single carousel that occupies less than 3 m<sup>2</sup> of floor space.

Machines can be made to measure to fit your offices (width and height constraints...) and for greatest functionality (e.g. workstation machines front and back - through floor...)

### Ease of Use

The ergonomy of GIROCLASS is a great improvement on conventional filing, as it eliminates bending or climbing, and also reduces need to walk to access files. In the case of intense usage, time & motion analysis shows highly improved productivity. The discipline imposed on filing through the adoption of this system also leads to better quality and reliability.

### Melding into your Office Landscape

The GIROCLASS can be adjusted to fit the colour scheme of your Office environment. Wood tables lit by halogene lights are standard. as are also lockable bay doors, and keyboard in the table. Standard colours are light and medium grey, but any RAL is possible....

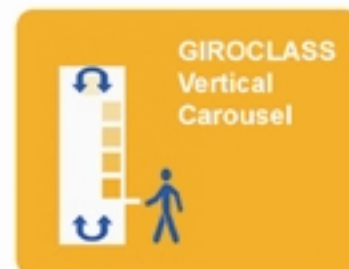
# GIROCLASS Vertical Carousel



## GIROCLASS Vertical Carousel

### Operating Mode

A set of carriers in the GIROCLASS travel around the machine on a chain, bringing the desired document to the workstation bay, then leading the eye to the right position with a pick to light device.

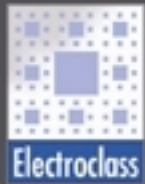


	P 150 C	P150	P160
Depth mm.	980	1158	1158
Height meters.	2 to 6	2 to 7	2 to 7
Carrier Depth in mm.	340	400/420	400/420
Gross loading*	3770 kg	5300 kg	6000 kg
Machine width specified from 1,7 à 3,2 m.			

\* Gross loading : carrier weight + payload

**From our client Roster:**  
 BARCLAYS BANK - BNP - CAISSE D'EPARGNE - OFFICE OF IMMIGRATION - ELECTRICITE DE FRANCE - ORANGE (TELECOMMUNICATIONS) - MAGISTRATES' COURTS - POLICE AND REGISTRATION AUTHORITIES - SOCIETE GENERALE - SNCF - TOTAL (PETROLEUM) ...





Leader of automated Filing and Storage solutions.

Electroclass is committed to providing top quality advice, counselling and after sales service throughout the UK.

### Filing

Products and solution for **Efficiency and Space Saving** in the Office:

Double-faced Rotaty filing units, Vertical filing carousels, Document management software...

### Storage

**Wide range of storage products including:** Verticals carousels for storage (Girostock), Lift solutions (The Tower), Mini Load Crane Solutions (The Silo), Software for stores management (G-Stock).

### Software

Electroclass develops a large variety of software for the management of stores, warehouses as well as document filing systems.

Easy to use and compatible with all storage and filing system they help to meet your highest expectations in terms of **traceability, quality and efficiency.**

### File Retrieval:

**GIROCLASS** comes with electronic controls to manage :

**Configuration** : Level and zones defined in the machine, filing method.

**Operation** : Simple Up and Down - Numerical Call up of a level - Interrupts from safety devices displayed in plain English - Passwords and User Authorisations...

**Maintenance** : tracking of interrupts for technical audit purposes, cycle count

### Indexing :

Level N° 16 :  
*delivered by machine move*

Zone N° 5 :  
*designated by light*

Subzone 2 on keyboard display:  
*2nd file in zone*



**GIROCLASS** is often though not always coupled with a computerrised file management system run by one of our software packages: **G-DOC, PILOROTA, RAPID'ACCES.**

Various solutions are offered :

- from simple location and borrower management **RAPID'ACCES,**
- to software designed to be interfaced wit third party master software **PILOROTA,**
- to full document management including options fo Intranet consultation **G-DOC.**

