Bodet

Kelio

AGILE

INTEGRATED

RESPONSIBLE

CONNECTED

CUSTOMISABLE

COLLABORATIVE TIME & ATTENDANCE SOFTWARE

INTUITIVE

360 DEGREES

EFFICIENT

Kelio

Bodet design, manufacture, install and support cloud and on-premise Time & Attendance Systems. With over 30 years' experience we can meet all your workforce management requirements.

Our expertise means we can offer user-friendly and intuitive solutions, adapted to the needs of businesses and organisations of all sizes and in all sectors.

Our innovative, cutting-edge Kelio Time & Attendance solution has been continually developed to manage your workforce efficiently, increase productivity and reduce HR administration.

Kelio provides an entirely customisable portal, which only displays the features available to the user profile: employee, manager or administrator.

CLOCKING IN	**ACTIVITIES**	**ABSENCES**	**INDIVIDUAL INDICATORS**
EMPLOYEE FILE	**TEAM MANAGEMENT**	**HOME WORKING**	**SCHEDULING**
NOTIFICATIONS	**REPORTING**	**PAYROLL INTERFACE**	**ACCESS MANAGEMENT**
VISITOR MANAGEMENT	**ROOM BOOKING**	**CUSTOMISED DEVELOPMENTS**	**SAAS / ON-PREMISE SOLUTIONS**

TEAM INDICATOR

TIME MANAGEMENT

FIRE REPORT

WELCOME ON BOARD

Managing employee attendance

As an employer, you can choose from a range of clocking in methods to provide full staff visibility no matter where your workforce is based or what working time practices (such as flexitime or weekly hours) you use.

- CLOCK IN VIA COMPUTER, SMARTPHONE OR TERMINAL
- REPORTED WORKING TIME IS SENT TO MANAGERS FOR APPROVAL
- MANAGE DIFFERENT BREAK TIMES
- MANAGE ASSIGNMENTS AND ON-CALL EMPLOYEES

Manage employee absences

Kelio is a digital tool for your entire absence management process, starting from the request made by the employee through to the associated calculations to align with your organisation's rules.

- MANAGE DIFFERENT TYPES OF ABSENCES
- SET YOUR ANNUAL LEAVE ACCRUAL RATES
- CUSTOMISE YOUR ABSENCE APPROVAL PROCESS
- REAL TIME VISIBILITY OF ABSENCE REQUESTS

Before Kelio, leave management involved a long paper trail...
Now, with the touch terminal, we have digitised this process, even in our workshops, and saved a huge amount of time!

MARY K. *HRD*

Manage your employees' time

Kelio automatically and instantly calculates the time worked by employees according to your agreements, contracts and schedules, to simplify payroll management.

● **REAL TIME MONITORING OF HOURS WORKED**

● **RECEIVE NOTIFICATIONS OF WORK SCHEDULE ANOMALIES**

● **PRODUCE AND EXPORT STANDARD AND CUSTOMISED REPORTS**

The software generates real time staff attendance data which can be compared with the daily rotas. Managers are then immediately alerted to any discrepancies and can arrange additional cover if required.

DANOLA M. *HR Manager*

Organising your employees' work

Kelio helps you plan work schedules ensuring that the right number of staff with the appropriate skills are assigned to each shift during normal and busy periods, whilst also checking the specific constraints of your workforce.

- ENSURES ALIGNMENT WITH YOUR INTERNAL RULES
- MANAGE YOUR INDICATORS, RESULTS AND NOTIFICATIONS IN REAL TIME
- VISIBILITY OF WORKFORCE RESOURCES AGAINST REQUIREMENTS
- MANAGE EMPLOYEES WORKING FROM HOME
- ALLOCATE SCHEDULES AND SEND OUT ALERTS IN CASE OF CHANGES

Kelio tracks time spent on each activity very easily, and can be used to assess profitability. It has enabled us to put many improvements in place.

PETER J. *Production Manager*

Monitor time by activity

Recording working hours for each activity or department enables you to analyse and monitor your employees' work time. Kelio's analytical reporting provides you with reliable data to improve your understanding of costs and make your processes more efficient.

- ● VIEW A BREAKDOWN OF YOUR ACTIVITIES
- ● ANALYSE WORKING HOURS (CLOCKED IN OR DECLARED)
- ● COMPARE THE ACTUAL SCHEDULE TO THE PLANNED SCHEDULE
- ● PRODUCE DASHBOARDS AND ANALYTICAL MONITORING DOCUMENTS
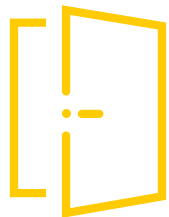
Transfer your data to payroll

Kelio enables you to automatically export all types of data relating to the attendance of your workforce which you can then inspect and upload into your payroll software package. This includes total hours, overtime, balances, absences, business leave and bonuses.

- **REGULAR MANUAL OR AUTOMATIC TRANSFER TO YOUR PAYROLL SOFTWARE, OR BY EMAIL OR FTP IF OUTSOURCED**

- **TRANSFER OF ABSENCE EVENTS SUCH AS SICK LEAVE**

- **MANAGEMENT OF MULTI-PAYROLL AND MULTI-COMPANY CONFIGURATIONS**

INTEGRATED ACCESS CONTROL

Secure employee access

With Kelio, you can easily control access to your buildings. Our comprehensive solution offers the following benefits:

- USE THE SAME CLOCKING METHOD FOR TIME & ATTENDANCE AND ACCESS

- PRODUCE A REPORT OF THOSE WHO ARE ON SITE WHEN THE FIRE ALARM IS TRIGGERED WHICH CAN BE PRINTED OR VIEWED ON A SMARTPHONE

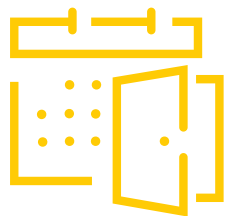- ALIGN WORKING SCHEDULES WITH ACCESS RIGHTS

Welcome your visitors

Kelio offers a simple way to receive and monitor visitors within your organisation whilst keeping your buildings and staff secure.

- ADAPT YOUR REGISTRATION PROCESS TO THE TYPE OF VISITOR (SUCH AS DELIVERY PERSON, SUPPLIER, CLEANER OR JOB APPLICANT)

- REGISTER THE VISITOR AND INFORM THEM OF SAFETY INSTRUCTIONS

- REAL TIME ALERTS TO INFORM THE HOST OF THEIR VISITOR'S ARRIVAL

With Kelio, there is one single database. No more software synchronisation issues!

JULIEN H. *IT DIRECTOR*

Manage meeting rooms

Equip your rooms with touchscreen terminals, to display availability and free up the room after use. Kelio is fully synchronised with Microsoft® Exchange to optimise occupancy.

- DISPLAY THE BOOKING STATUS OF YOUR MEETING ROOMS
- BOOK THE ROOM AND END THE BOOKING AT THE TERMINAL
- CONTROL ACCESS TO MEETING ROOMS BY ATTENDEES

WORLDWIDE PRESENCE!

97%
of customers are satisfied
with our products and services
(2019 survey based on 2,535 responses)

98%
of customers are satisfied
with our after sales support
(2019 survey based on 8,960 responses)

12
software languages options

410
employees

5 Million
users everyday

30 years
of expertise

35,000
customers worldwide

€48.5 m
turnover

ALGERIA
ANGOLA
AUSTRIA
BELGIUM
BENIN
BURKINA FASO
CAMEROON
CANADA
CHAD
CONGO
CONGO (DRC)
CROATIA
CYPRUS
CZECH REPUBLIC
DENMARK
DJIBOUTI
ESTONIA
ETHIOPIA
FRANCE
GABON
GERMANY
GHANA
GREECE

GUINEA
GUINEA BISSAU
HUNGARY
ICELAND
IRELAND
ITALY
IVORY COAST
JORDAN
LATVIA
LIBYA
LITHUANIA
LUXEMBOURG
MADAGASCAR
MALI
MALTA
MARTINIQUE
MAURITANIA
MAURITIUS
MOROCCO
NETHERLANDS
NEW CALEDONIA
NIGER
NIGERIA

NORWAY
POLAND
PORTUGAL
QATAR
REUNION ISLAND
ROMANIA
SENEGAL
SLOVAKIA
SLOVENIA
SOUTH AFRICA
SPAIN
SULTANATE OF OMAN
SWITZERLAND
TOGO
TUNISIA
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UNITED KINGDOM
ZAMBIA

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